CTI RRH Team Supervision Form

Center for the Advancement of Critical Time Intervention

SILBERMAN SCHOOL *of* SOCIAL WORK
HUNTER COLLEGE | CUNY

Present

Absent

Today's Date:

Month Day Year

Instructions:

1. This form is filled out <u>every week</u> during the team supervision meeting to document in-depth discussions about the highest priority clients (use reasons listed below as a guide).
2. Before the meeting, the CTI Worker fills in the names of clients with highest priority, based on past week's fieldwork and any change to client status and records explanation and one reason code.
3. The supervisor places a √ mark in the far right column next to each client who has been discussed.
4. If the entire caseload is discussed during supervision, fill out the CTI Caseload Review form.

Client's Name	Worker's Initials	**Explain why it is important to discuss this client at today's meeting.** Record the **reason code** in the box. 1=ready to give new case presentation 2=client faced with a crisis or big change 3=cannot be located 4=discuss whether refusal is permanent 5=time to prepare for a new phase 6=time to prepare for end of intervention 7= difficult problem with support network 8= positive occurrence to share with team	Place √ mark in box when team discusses client
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