**ATTACHMENT 7**

**SCORING GUIDELINES**

**MIAMI-DADE COUNTY HOMELESS TRUST**

**PROJECT NAME: 2022 RFA**

As defined in Section 2-10.4 of the Code of Miami-Dade County, selection committee members shall be provided written guidelines and shall use the guidelines in preparing their scores for the technical evaluation for each criteria identified in the solicitation. The guidelines shall be in substantially the form provided below:

|  |  |  |
| --- | --- | --- |
| **Rating** | **Total Available Points for Criteria** | **Guidelines** |
| Excellent | 4 | The proposal’s response to the criteria is complete and well defined, providing relevant supporting details and examples. The response to this criteria indicates a high prospect for outstanding performance on the resulting contract. The expectations for this criteria are clearly met or exceeded. |
| Good | 3 | The proposal’s response to the criteria is generally complete and well defined, providing reasonably well developed responses with a good amount of relevant supporting details and examples. The response to these criteria indicates a moderate to high prospect for good performance on the resulting contract. Most of the expectations for these criteria are met for these criteria. |
| Fair | 2 | The proposal’s response to the criteria is fairly complete, but lacking some definition and clarity. The response is not well developed to address the criteria and provides limited supporting details and examples. The response to these criteria indicates a prospect of achieving satisfactory performance on the resulting contract, but there may also be some risk. Few of the expectations are demonstrated to be met for these criteria. |
| Poor | 1 | The proposal’s response to the criteria is not complete or provides minimal information, lacking sufficient details and examples. The response to these criteria indicates a moderate to high risk of not achieving satisfactory performance on the resulting contracts. Does not demonstrate ability to meet expectations for these criteria. |

In solicitations where numerical points are assigned, the County Mayor or County Mayor’s designee shall review the selection committee scores to determine whether a selection committee member’s score would unduly affect the outcome. If the County Mayor or County Mayor’s designee makes such a determination, the County Mayor or County Mayor’s designee shall request a written explanation from that selection committee member. The County Mayor or County Mayor’s designee will determine whether to accept or reject that selection committee member’s score, considering the written explanation. If the score is rejected, such information will be provided to the Board of County Commissioners.