

MIAMI-DADE COUNTY HOMELESS TRUST REQUEST FOR APPLICATIONS (RFA) FOR INCLUSION IN THE FY 2025 USHUD CONTINUUM OF CARE PROGRAM COMPETITION NOTICE OF FUNDING OPPORTUNITY (NOFO)

The Miami-Dade County Homeless Trust, hereinafter referred to as the Continuum of Care (CoC), is soliciting proposals to renew existing projects or apply for new projects as part of our response to the FY 2025 U.S. HUD Continuum of Care Program Competition, hereinafter referred to as the Notice of Funding Opportunity (NOFO). HUD, in its FY 2025 CoC Program NOFO allows for the renewal of existing CoC grants, including DV Renewal projects and projects originally funded under the Special NOFO to Address Unsheltered and Rural Homelessness, and the competitive renewal or replacement of existing YHDP grants that are expiring in Calendar Year 2026. The NOFO also provides funding for new projects, including those created with DV Bonus, CoC Bonus, and the reallocation of existing renewal projects.

A PRE-APPLICATION WORKSHOP FOR INTERESTED RESPONDENTS WILL BE HELD at 1:00 p.m. on Friday, November 21, 2025 via Microsoft Teams.

Please read the solicitation carefully and in its entirety. Attendance to the Pre-Application Workshop is strongly recommended. Visit [Join the meeting now](#) or join the Meeting by dialing 1-(786) 628-2782 and use passcode 975527699#. We recommend downloading the Microsoft Teams mobile or desktop application before attending.

We invite nonprofit organizations, states, local governments, instrumentalities of state and local governments, Indian Tribes and Tribally Designated Housing Entities (TDHE) to review this RFA.

The deadline for submission of responses to this application has been updated since the issuance of the ad to meet the HUD NOFO timeline, the **new** deadline is 1:00 p.m. EST on Friday, December 14, 2025. Please refer to the Homeless Trust website for instructions on compiling and submitting your response(s) to this solicitation.

Funding being sought as part of this solicitation is contingent on respondents being selected by the Selection Committee appointed by the Miami-Dade County Mayor and U.S. HUD awarding funding to our community. Applications will be received **ONLY via email to Manuel.Sarria@miamidade.gov** by the deadline in this RFA. NO EXCEPTIONS WILL BE MADE TO THE 1:00 P.M. DEADLINE. The New HUD Project Application ATTACHMENT 4 (Microsoft Word document), and New Project Budget Detail ATTACHMENT 5 (Microsoft Excel document) must remain in their original format (do not convert to PDF). Mr. Sarria will reply to your email with your application materials to confirm receipt of application responses. Submitting and collecting a delivery receipt for responses to this proposal, to the correct contact person, on or before the stated time and date, will be solely and strictly the responsibility of the respondent. The County in no way will be responsible for delays caused by electronic communications or any other occurrence. **Proposals may not be mailed, hand delivered or faxed.**

Manny Sarria
Miami-Dade County Homeless Trust
(305)375-5739 or (305)546-4427
Manuel.Sarria@miamidade.gov

THIS PROPOSAL IS SUBJECT TO THE CONE OF SILENCE, ORDINANCE 98-106.

Please contact the Homeless Trust if the Request for Application document is required in an alternative format or language. Miami-Dade County is not liable for any cost incurred by the applicant in responding to the Request for Applications, and we reserve the right to modify or amend the application deadline schedule if it is deemed necessary or in the interest of Miami-Dade County. Miami-Dade County also reserves the right to accept or reject any and all applications, to waive technicalities or irregularities, and to accept applications that are in the best interest of Miami-Dade County. Miami-Dade County provides equal access and opportunity in employment and services and does not discriminate on the basis of age, gender, race or disability.

I. BASIC INFORMATION

HUD released the 2025 NOFO on Thursday evening, November 13, 2025. As per the NOFO, the Continuum of Care (CoC) Program is designed to:

- promote a community-wide commitment to the goal of ending homelessness;
- provide funding for efforts by nonprofit providers, States, Indian Tribes or Tribally Designated Housing Entities [as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)], and local governments to quickly rehouse individuals and families experiencing homelessness, persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking, and youth experiencing homelessness while minimizing the trauma and dislocation caused by homelessness;
- promote access to, and effective utilization of, mainstream programs and programs funded with State or local resources; and
- optimize self-sufficiency among individuals and families experiencing homelessness.

The goal of the Youth Homelessness Demonstration Program (YHDP) is intended to support the development and implementation of a coordinated community approach to preventing and ending youth homelessness and sharing that experience with and mobilizing communities around the country toward the same end. The population to be served by the demonstration program is youth ages 24 and younger who are experiencing homelessness, including unaccompanied and pregnant or parenting youth.

Available Funds

On March 15, 2025, the President signed H.R. 1968 authorizing the Full-Year Continuing Appropriations and Extensions Act, 2025 (Public Law 119-4) which makes approximately the same amount of CoC Program funding available for FY 2025 as the Consolidated Appropriations Act, 2024 (Public Law 118-42, approved March 9, 2024). Funding of approximately \$63,315,626 for renewal and new projects plus bonus funding is available through this RFA. Only 30% of our funding request to U.S. HUD can be for Permanent Housing (e.g. Permanent Supportive Housing (PSH)). The funding application will include two Tiers. Tier 1 will include projects totaling 30% of our total renewal demand, or \$18,994,688. Projects included in Tier 1 will NOT be subject to the open competition that includes the rating and ranking of our CoC and the individual project, against all other applications received nationwide, as will be the case with applications submitted in Tier 2. As such, projects in Tier 1 are likely to be funded. Of the total funding made available through HUD for the national competition, dollars are specifically allocated to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus (DV Bonus) projects; Unsheltered and Rural Homelessness Supplemental NOFO; Youth Homelessness Demonstration Program (YHDP) grants.

Additional funds may become available for award, and specific dollar amounts for bonus projects will be issued through addenda. All awards are subject to the selection process contained in this RFA and, if selected through this RFA for inclusion in the consolidated application to U.S. HUD, approval by U.S. HUD. Miami-Dade expects to use this competition to consolidate programs and make approximately 25 awards from the funds available under the HUD NOFO.

II. ELIGIBILITY

Eligible Applicants include State and County governments, City or township governments, Special district governments, Native American tribal governments (Federally recognized), Public Housing Authorities/Indian Housing Authorities, Native American tribal organizations (other than Federally recognized tribal governments), and Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher

education.

[Faith-based organizations](#) may apply on the same basis as any other organization. [HUD does not engage in any unlawful and improper conduct, policies, or practices that target faith-based organizations.](#)

Individuals are ineligible applicants.

To be eligible for funding under the FY 2025 Continuum of Care and Youth Homeless Demonstration Program Grants NOFO, project applicants must meet all statutory and regulatory requirements in the McKinney-Vento Homeless Assistance Act, (42 U.S.C. 11381–11389) (the Act) and the CoC Program Rule found in 24 CFR part 578 (the Rule). For more information on Applicant eligibility see Section V.A.1 of the HUD NOFO. Project applicants can obtain a copy of the Act and the Rule on [HUD's website](#) or by contacting the NOFO Information Center at 1-800-483-8929. Individuals who are deaf or hard of hearing, as well as individuals with speech or communication disabilities may visit <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs> for more information on how to make an accessible telephone call to HUD.

Projects funded through this NOFO must have the following eligibility criteria for program participants:

- Participants must meet the definition of homeless listed under the definition of "homeless" in 24 CFR 578.3 and include the definition of "homeless" under section 103(b) of the McKinney-Vento Homeless Assistance Act.
- All projects must participate in coordinated entry, and the selection of program participants must be consistent with the CoC's coordinated entry process.
- As provided by the Consolidated Appropriations Act, 2025, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act as a condition for receiving services funded under this NOFO. Additionally, any youth-serving provider funded under this NOFO may serve unaccompanied youth aged 24 and under or families headed by youth aged 24 and under who are living in unsafe situations. HUD interprets "youth-serving provider" as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under. HUD interprets "living in unsafe situations" as having an unsafe primary nighttime residence and no safe alternative to that residence. These youth-related requirements supersede any conflicting requirements under the Rule.

New and renewal projects must leverage mainstream resources to promote participant self-sufficiency through (1) robust healthcare inclusive of behavioral health, (2) childcare for households with children, (3) supportive employment, and (4) expedited access to SSI, Medicaid and Medicare.

[24 CFR 578.73](#) of the Rule requires that recipients must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources. Respondents have two required attachments to show match, **Attachment 13** and they are required to submit a second attachment which includes match commitment letter(s) generated by their match sources.

If you expect to charge [indirect costs](#) to the award, submit the Indirect Cost Rate Certification form (HUD-426) **Attachment 8**, with your application.

III. DESCRIPTION OF FUNDING OPPORTUNITIES

All respondents are subject to the timeline in section IV.

As referenced by HUD in their national NOFO, the goals and objectives of this funding opportunity are:

1. *Ending the Crisis of Homelessness on Our Streets.*

The number of people experiencing unsheltered homelessness is at an all-time high. People living on the streets and in encampments have high rates of substance use disorder and mental illness. According [to a](#)

[nationwide study](#), 75% of people experiencing unsheltered homelessness report a substance use disorder and 78% report a mental health condition.

The study found that substance use disorder contributed to the loss of housing for 50% of the unsheltered population, and mental health conditions contributed to loss of housing for 51% of the population.

CoCs should direct resources towards outreach, intervention, and assistance that helps people regain self-sufficiency. Consistent with Executive Order 14321 “Ending Crime and Disorder on America’s Streets,” CoCs should work with law enforcement, first responders, and their state and local governments to reduce encampments, public camping, and public drug use in order to address barriers to maintaining housing and increasing self-sufficiency.

2. *Prioritizing Treatment and Recovery.*

CoCs should prioritize projects that provide the treatment and services people need to recover and regain self-sufficiency including on-site behavioral health treatment, robust wraparound supportive services, and participation requirements. This NOFO devotes resources to Transitional Housing programs and Supportive Service Only projects with the goal of improving health and long-term economic independence for the homeless. HUD encourages CoCs to utilize the full array of mainstream programs and local and private resources to provide housing and healthcare needed to maintain safe and stable housing.

3. *Advancing Public Safety.*

Safety and security for all members of the public, especially those living unsheltered, is essential to promoting a community-wide commitment to the goal of ending homelessness. CoCs should cooperate with law enforcement to advance public safety for the entire community impacted by homelessness. No one should sleep outside on the street or in dangerous encampments, and everyone should be able to enjoy public spaces safely. HUD encourages CoCs to assist in preventing and minimizing the trauma associated with living on the streets or in encampments, especially for women and youth that are the victims of sexual assault and trafficking. Unchecked public camping and public illicit drug use inhibit nonprofit providers and local government from effectively addressing homelessness.

First responders are critical partners in engaging people into treatment and services and protecting public order and vulnerable individuals experiencing homelessness. In *Grants Pass v. Johnson*, the Supreme Court of the United States upheld the authority of local governments to prohibit public camping.

4. *Promoting Self-Sufficiency.*

One of the primary purposes of the CoC Program is to optimize self-sufficiency. CoCs should partner with workforce development centers, employers, childcare, and other supportive service providers to increase employment and employment income for program participants. CoCs should prioritize projects that help lead to long-term economic independence for individuals and families to exit homelessness and prevent future returns to homelessness.

5. *Improving Outcomes.*

CoCs should review all projects eligible for renewal under this NOFO to determine their effectiveness in reducing homelessness and increasing self-sufficiency. CoCs should prioritize projects that promote self-sufficiency, increase employment income over government assistance, and promote treatment and recovery.

The HUD NOFO includes several options to help CoCs improve their effectiveness, including reallocation, expansion, and transition grants, and CoC’s should take advantage of these options to expand the pool of providers, including faith-based providers, and improve the overall performance of the CoC.

6. *Minimizing Trauma.*

One of the purposes of the CoC program is to minimize the trauma associated with homelessness. CoCs should encourage providers to provide trauma informed care and ensure participant safety in programs, especially for youth and survivors of domestic violence, dating violence, sexual assault, and stalking. Women experiencing homelessness or domestic violence should have access to safe, single-sex spaces and other considerations for personal privacy (24 CFR 578.93(b)).

Through this solicitation Miami-Dade is prioritizing projects that provide treatment and services focused on recovery and allowing clients to regain self-sufficiency, including on-site behavioral health treatment, robust wraparound supportive services that promote returning to work and increasing income for non-seniors, utilizing the full array of mainstream programs and local and private resources to provide housing and

healthcare needed to maintain safe and stably housing while imposing participation requirements.

WHAT CAN YOU APPLY FOR

New Projects

This solicitation will emphasize the reallocation of existing Permanent Supportive Housing (PSH), Rapid Re-housing (RRH) and joint component Transitional Housing and Rapid Re-housing (TH:RRH) programs to create **new**:

- Permanent Supportive Housing (PSH) for our most vulnerable seniors, age 62 and older with a physical or developmental disability OR persons with a physical and/or developmental disability
 - Only one single-site (project based) and one scattered-site (tenant based) PSH program application can be received from each sub-recipient. Single site applications may include more than one site-based location with different addresses.
 - All new Permanent Supportive Housing (PSH) will be included in Tier 1 after renewal PSH, up to the level of funding available in Tier 1.
 - New PSH proposals must:
 - Describe the type of housing proposed, including the number and configuration of units, and how it will fit the needs of the program participants.
 - Describe the type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management).
 - Demonstrate how the project will be designed to serve elderly individuals with a physical disability/impairment or a developmental disability (24 CFR 582.5).
 - Demonstrate that the proposed project will require program participants to take part in supportive services in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).
 - Demonstrate that the average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.
 - Demonstrate that the project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
 - Bonus points will be allocated to NEW PSH proposals that
 - Are submitted to replace a reallocated renewal PSH
 - Propose PSH programs that leverage ALL the Supportive Services from other funding streams, and/or
 - Adopt a shared housing approach.
- Standalone SSO programs offering supportive employment and job placement, comprehensive behavioral health services, life skills and independent living skills
 - Only one SSO program application can be received from each sub-recipient
 - Sub-recipients may subcontract with other providers that offer specialized services (e.g. a CHMC may sub with a job developer to provide comprehensive services)
 - Standalone SSO proposal criteria. The application must demonstrate that:
 - The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency.
 - Applicants understand the Homeless Trust will conduct an annual assessment of the service needs of the program participants.
 - The proposed project has a strategy for providing supportive services to eligible program participants, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
 - The project will be supplemented with resources from other public or private sources, that may include mainstream health, employment programs, Medicare, Medicaid, SSI, and SNAP.

- The services provided are cost-effective consistent with 2 CFR 200.404.
 - Transitional Housing (TH) programs with the goal of improving health and long-term economic independence for people who are experiencing homelessness approximately. The Homeless Trust will be creating no less than 500 units of TH. TH using a shared housing model will receive bonus points. Shared TH allows for 2 people to share a 2 bedroom, but TH proposals that include 1 bedroom units, must have an occupancy of at least two people to obtain bonus points. Only one TH program created through reallocation and one new TH program application can be received from each sub-recipient. YHDP PH, S-NOFO PH and DV Bonus PH (PSH, RRH and joint TH:RRH) projects will be required to reallocate to TH.
 - TH proposals must:
 - Describe how the project will provide and/or how you will partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing.
 - Describe your prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months.
 - The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.
 - The project will be supplemented with resources from other public or private sources, that may include mainstream health, employment programs, Medicare, Medicaid, SSI, and SNAP.
 - Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).
 - Describe how the proposed project will provide **40 hours per week** of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). The 40 hours per week may be reduced proportionately for participants who are employed. The 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.
 - Demonstrate the average cost per household served for the project is reasonable, consistent with 2 CFR 200.404.
 - Bonus points will be awarded to new TH project applications reallocating from PH, and TH projects using a single-site model.
- SSO-Street Outreach (SO) offering speciated behavioral health services or collaboration with law enforcement.
 - SSO-SO proposal criteria:
 - The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
 - The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
 - Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and

public drug use laws.

- The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.
- The services provided are cost-effective consistent with 2 CFR 200.404.

Renewal Projects

The only programs that will be eligible for renewal will be CoC CE, SSO-SO and limited PSH.

- Renewal CoC CE projects must meet the following criteria:
 - The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.
 - There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.
 - There is a standardized assessment process.
 - The project will ensure program participants are directed to appropriate housing and services that fit their needs.
- Renewal SSO-Street Outreach (SO) offering speciated behavioral health services or collaboration with law enforcement, proposal criteria:
 - The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.
 - The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
 - Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws.
 - The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.
 - The services provided are cost-effective consistent with 2 CFR 200.404.
- Renewal Permanent Supportive Housing (PSH) will be allowed in two circumstances: 1) Site- based PSH that can provide proof of financing commitments that prevent the project from reallocating to create new TH; or, 2) Legacy Shelter Plus Care programs that only have Rental Assistance and Administrative budget line items. Renewal PSH proposals will continue to be dedicated plus.

Bonus Projects

Bonus project applications will be accepted for:

- DV Bonus \$3,588,855
 - Domestic Violence, Dating Violence, Sexual Assault, and Stalking Projects using:
 - SSO-Coordinated Entry (CES), or
 - Transitional Housing (TH) projects.
- CoC Bonus \$12,663,125
 - Transitional Housing (TH) programs with the goal of improving health and long-term economic independence for people who are experiencing homelessness, or
 - SSO-Street Outreach (SO) offering speciated behavioral health services and partnerships with law enforcement, or

- Standalone SSO programs offering supportive employment and job placement, comprehensive behavioral health services, life skills and independent living skills.

This RFA is not seeking Transition Grants or Expansion Grants.

Project Selection and Submission

- Projects in all categories will be ranked based on points received.
- A performance-based analysis will be conducted and project applications will be ranked based on their potential impact to the HUD goals and objectives outlined in Section III of this solicitation.
- Tier 1 will include renewal PSH and new PSH.
- The Tier 2 ranking strategy will be: (1) Renewal CoC SSO-SO projects, (2) Renewal CE projects, (3) New TH projects, (4) New CoC SSO projects, and (5) New SSO-SO projects. This approach is subject to change by the Selection Committee.

Letters of Intent are required for participation in this RFA for all applicants. Please email your letters of intent to Manuel.Sarria@miamidade.gov and copy Victoria.Mallette@miamidade.gov by noon on Thursday, December 4, 2025. Letters of intent are not binding. For coordination with healthcare organizations, sources can include direct contributions from a public or private health insurance provider or the provision of healthcare services by a private or public organization tailored to the project. Eligibility criteria for the project cannot be restricted by the eligibility requirements of the health care service provider. Health care organizations can include substance abuse treatment and recovery providers which must provide services for all program participants who qualify and choose these services.

IV. APPLICATION CONTENTS

Applications will **ONLY** be received via email to Manuel.Sarria@miamidade.gov. Additional information is available on the Homeless Trust's website at <https://www.homelesstrust.org/homeless-trust/providers/home> under the U.S. HUD Program Competition tab.

IMPORTANT: EACH application for which funding is being requested, whether for renewal funding or new funding must be submitted separately.

Please use the RFA Checklist, **Attachment 2**, as a quantitative guide of what you need to submit.

If your proposed project is located in an Opportunity Zone, you must submit the certification for opportunity zone preference points form, **Attachment 3**.

The Project Application, **Attachment 4** will require the completion of 11 sections; do not leave any unanswered questions. The application sections are: 1) Project Applicant Information; 2) Project Subrecipients Detail; 3) Experience; 4) Project Detail; 5) Project Description; 6) Supportive Services for Participants; 7) Housing Type and Location; 8) Data for Households and Subrecipients; 9) Funding Request; 10) Required Documents (attached via web link); and 11) Submission.

Attachment 5, the Detailed Budget, must be submitted with your response to the application. For the limited renewal projects allowed in this application, the budget must match the Grant Inventory Worksheet (GIW). All respondents are required to use our budget form. Make sure to provide a detail of the budget items as shown on the application form instructions. This means spelling out why you are requesting a specific dollar amount in each budget line item. An example of this is to list for a position for which you are seeking funding the percentage and number of FTEs, Title of Position(s), and separately highlight the Direct Costs including Fringe Benefits (e.g. 1 FTE Case Manager @ \$60,000 + \$12,000 [20% Fringe] = \$72,000). Also be specific when requesting other items like transportation, by showing how you will be using the funding requests (100 Uber rides at \$25 = \$2,500 OR Lease of a van @ \$489 a month). **Every respondent is required to use our form; do not convert to PDF.**

Projects may only include eligible costs in program budgets. For a list of eligible costs visit <https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-eligible-activities/coc-eligible-activities-overview/list-of-coc-eligible-activities/>. Applicants are encouraged to read the “Eligible Costs” section of the HUD NOFO starting on the bottom of page 26.

You may have to adjust the budget form for indirect costs; some of you will not be seeking indirect costs, others will request the de minimis rate, while others will have an approved cognizant agency rate. For an explanation of direct vs indirect costs see **Attachment 6**. Agencies seeking indirect costs must submit **Attachment 8** the Indirect Costs Application.

All project applicants must submit the Certification of Consistency with the Consolidated Plan (Form HUD-2991), **Attachment 7**. The form must be obtained by the applicant directly from the entitlement jurisdiction where the project will be located. See the below list of the entitlement jurisdictions and their contact information. The Homeless Trust will NOT obtain the Certificates of Consistency for any projects. For projects that are not located in one of the entitlement jurisdictions listed below, please seek the Certificate of Consistency from Mary Pacheco or Evelyn Contreras, Miami-Dade Public Housing and Community Development at mary.pacheco@miamidade.gov or evelyn.contreras2@miamidade.gov.

Entitlement Jurisdiction	Point of Contact	Email
Hialeah	Roman Garcia Jr.	rog6076@hialeahfl.gov
Miami Gardens	Craig Clay	cclay@miamigardens-fl.gov
Miami Beach	Alba Tarre	AlbaTarre@miamibeachfl.gov
City of Miami	Arthur Noriega	anoriega@miamigov.com
Homestead	Carlos M. Perez	cperez@cityofhomestead.com
North Miami	Theresa Therilus	Ttherilus@northmiamifl.gov

The FY 2025 Form HUD-2991, **Attachment 7**, must be completed and dated between November 1, 2024 and the RFA due date, and included in your response to this application, to be considered meeting threshold requirements.

All respondents are required to submit an APR or similar outcomes report for their applications to obtain full points. This is a provider-generated attachment.

All respondents are required to submit the Match form, **Attachment 13**, to show their match.

All respondents are required to submit a Memorandum of Agreement/Understanding or Contract for the following:

- To show all match commitments (a match commitment is not required for cash match using fees collected from rent)
- To show all formal referral and service agreements with sub-recipients or partners
- To show all leveraging commitment(s)

All respondents whose application includes activities that require licensing, must submit their active license.

All respondents are required to submit the Application Attestation and Certification, **Attachment 12**.

All respondents are required to submit an Applicant Assurances Certifications, form 424-B, **Attachment 14**.

All respondents must submit a copy of the supportive service agreement they will be using (contract, occupancy agreement, lease, or equivalent).

Applicants who did not apply for the 2024 CoC application must submit the following:

1. Proof of eligibility. This is a provider-generated document showing they are a nonprofit provider,

State, Indian Tribes* or Tribally Designated Housing Entity* [as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)].

2. List of Board of Directors.
3. Current Independent Audit of Financial Statements and any communications demonstrating any findings have been resolved.
4. W-9 form, **Attachment 11**.
5. Miami-Dade County Affidavit, **Attachment 9**.
6. Previous Contractual Relationships Form, **Attachment 10**.
7. Certification for a Drug Free Workplace, **Attachment 17**.

*Any applicant that is a Tribe or TDHE proposing to site a project on a reservation or trust land must include a Tribal resolution or a letter from an official or principal of the Indian Tribe or TDHE, who is authorized to act on behalf of the Indian Tribe or TDHE. Tribes do not need to include a Tribal resolution to site a project on their own reservation or trust land. A Tribal resolution is the formal manner in which the Tribal government expresses its legislative will in accordance with its organic documents. In the absence of such organic documents, a written expression adopted pursuant to Tribal practices is acceptable.

Timeline: The timeline for this RFA process is as follows:

- Reallocation meetings: November 17, 19 and 20, 2025 at 9 a.m.
- Pre-application Workshop: November 21, 2025 at 1 p.m.
- Deadline to email letters of intent and any written questions: December 4, 2025 at 1 p.m.
- Response to written questions: December 8, 2025 at 1 p.m.
- **Applications Due: December 14, 2025 at 1 p.m.**
- Responsiveness review: December 15-16, 2025.
- Selection Committee Scoring on their own: December 17-28, 2025
- Oral presentations: December 29, 2025 at 9 a.m.
- Notification to respondents of accepted or rejected applications: December 30, 2025 at 5 p.m.
- Deadline for written appeals: January 7, 2026 at 5 p.m.
- **Homeless Trust Executive Committee meeting: January 9, 2026 at 9:30 a.m.**

Again, please see full RFA details and addenda at <https://www.homelesstrust.org/homeless-trust/providers/home.page> under the U.S. HUD Program Competition tab

Miami-Dade County reserves the right to modify this schedule if necessary and in the best interest of the County.

When considering renewal projects for award; Miami-Dade will review information in HUD expenditure reports, APRs, the local System Performance Dashboard and monitoring reports. The Homeless Trust reserves the right to reduce or reject a project application submitted during the CoC Program Competition for the following reasons:

- (a) Outstanding obligation to the County or HUD that is in arrears or for which a payment schedule has not been agreed upon;
- (b) Audit finding(s) for which a response is overdue or unsatisfactory;
- (c) History of inadequate financial management accounting practices;
- (d) Evidence of untimely expenditures on prior award;
- (e) History of other major capacity issues that have significantly affected the operation of the project and its performance;
- (f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
- (g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.
- (h) Evidence that the project has previously or currently conducts activities that subsidize or facilitate racial preferences or other forms of illegal discrimination or conduct activities that rely on or otherwise use a definition of sex other than as binary in humans.

(i) Evidence that the project operates drug injection sites or “safe consumption sites,” knowingly distributes drug paraphernalia on or off of property under their control, permits the use or distribution of illicit drugs on property under their control, or conducts any of these activities under the pretext of “harm reduction.”

V. SELECTION PROCESS

Renewal projects will be rated by staff using the local scoring tool. **The CoC will be using reallocation to maximize services, effectively compete in the CoC Program Competition and/or address underperforming projects. The CoC needs to reallocate \$44,320,938 to remain competitive in the FY 2025 NOFO. Projects created through voluntary reallocation will be provided bonus points.** All new applications received pursuant to this RFA will be reviewed, scored and recommended for funding by a committee appointed by the County Mayor comprised of subject matter experts and County staff with experience in the relevant areas specific to the solicitation. Oral presentations will be scheduled to allow committee members to ask questions about new project applications. Scoring criteria is provided for New HUD projects (**Attachment 20**). The selection committee recommendations may be subject to negotiation. The Trust has the discretion to negotiate a best and final offer for budgets, up or down, if additional or less funding is made available as part of the competition. Homeless Trust staff may use the following tools while vetting applicant organizations:

- OMB-designated repositories of governmentwide data, as noted in 2 CFR 200.206(a)
- Other public sources such as newspapers, Inspector General or Government Accountability Office reports or findings, or other complaints that have been proven to have merit
- Financial stability
- Quality of management systems and ability to meet the management standards prescribed in 2 CFR part 200
- History of performance. The applicant’s record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, failing to make significant progress in a timely manner, failing to meet planned activities in a timely manner, conformance to the terms and conditions of previous Federal awards, and, if applicable, the extent to which any previously awarded amounts will be expended prior to future awards
- Reports and findings from audits performed under 2 CFR part 200, subpart F—Audit
- Requirements or the reports and findings of any other available audits
- The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities
- Capacity of the applicant, including staffing structures and capabilities
- History of timely completion of activities and receipt and expenditure of promised matching or leveraged funds
- Ability to promote self-sufficiency and economic independence
- Ability to produce positive outcomes and results
- History of subsidizing or facilitating activities that conflict with the purposes of this NOFO.

PLEASE NOTE: Inclusion in the FY 2025 NOFO for the Homeless Continuum of Care Program Competition Collaborative Application to be submitted to U.S. HUD does not guarantee funding from U.S. HUD. The Collaborative Application submitted by our community will be reviewed by U.S. HUD, which will ultimately decide which projects are funded.

Please also note that any additional questions that Applicants may have after the workshop(s) have concluded must be submitted in writing to the designated contact person by email. The contact persons for all inquiries related to this RFA should all be included together.

Clerk of the Board clerkbcc@miamidade.gov; Manny Sarria Manuel.Sarria@miamidade.gov; Howard Burchman HBurchman@housinginnovations.us; and Hilda Fernandez hmfernandez01@gmail.com.

CONE OF SILENCE

Pursuant to Section 2-11.1(t) of the Code of Miami-Dade County, as amended (the "Code"), a "Cone of Silence" is imposed upon each RFA, RFP or RFQ after advertisement and terminates at the time a written recommendation is issued. The Cone of Silence prohibits any communication regarding RFA, RFPs or RFQs between, among others:

- Potential Applicants, service providers, lobbyists or consultants and the County's professional staff including, but not limited to, the County Mayor and the County Mayor's staff, County Commissioners or their respective staffs;
- The County Commissioners or their respective staffs and the County's professional staff including, but not limited to, the County Mayor and the County Mayor's staff; or
- Potential Applicants, service providers, lobbyists or consultants, any member of the County's professional staff, the Mayor, County Commissioners or their respective staffs and any member of the respective Competitive Selection Committee.

The provisions do not apply to, among other communications:

- Oral communications with the staff of the Vendor Outreach and Support Services Section, the responsible Procurement Contracting Officer (designated as the County's contact on the face of the Solicitation), provided the communication is limited strictly to matters of process or procedure already contained in the Solicitation document;
- Oral communications at pre-Proposal conferences and oral presentations before Competitive Selection Committees during any duly noticed public meeting, public presentations made to the Board of County Commissioners (the "Board") during any duly noticed public meeting;
- Recorded contract negotiations and contract negotiation strategy sessions; or
- Communications in writing at any time with any County employee, official or member of the Board of County Commissioners unless specifically prohibited by the applicable RFA, RFP or RFQ documents.

When the Cone of Silence is in effect, all potential vendors, service providers, bidders, lobbyists and consultants shall file a copy of any written correspondence concerning the particular RFA, RFP or RFQ with the Clerk of the Board, which shall be made available to any person upon request. The County shall respond in writing (if County deems a response is necessary) and file a copy with the Clerk of the Board, which shall be made available to any person upon request. Written communications may be in the form of e-mail, with a copy to the Clerk of the Board at clerkbcc@miamidade.gov.

All requirements of the Cone of Silence policies are applicable to this Solicitation and must be adhered to. Any and all written communications regarding the Solicitation are to be submitted to Manuel.Sarria@miamidade.gov with copies to hmfernandez01@gmail.com; hburchman@housinginnovations.us; and clerkbcc@miamidade.gov the Clerk of the Board. The Applicant shall file a copy of any written communication with the Clerk of the Board. The Clerk of the Board shall make copies available to any person upon request.

Threshold Requirements

Eligible project applicants include nonprofit organizations, states, local governments, instrumentalities of state and local governments, Indian Tribes and Tribally Designated Housing Entities (TDHE), but only States, Units of General Local Government, nonprofit organizations, and Public Housing Agencies may administer permanent housing rental assistance.

Eligible applicants must provide proof of their eligibility status (e.g., non-profit documentation).

Applicants must not have any outstanding, unresolved judgments against them for violations of civil rights laws.

Late applications are not eligible for funding.

Project applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant and subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal, state, local, or private resources.

Project applicants must submit the required certifications specified in this RFA, including but not limited to the Illegal Discrimination, Promoting Self Sufficiency and Utilizing Program Participation Requirements attestation that affirmatively certifies:

- The project applicant will not engage in racial preferences or other forms of illegal discrimination
- The project will partner with workforce development centers and employers to increase employment and employment income for program participants
- Projects serving households with minor children will partner with organizations that offer childcare
- The project will offer on-site behavioral health treatment, robust wraparound supportive services, and participation requirements
- Wraparound supportive services for participants in TH who are between the ages of 18-61 will be provided for 40 hours a week (or reduced proportionately for participants who are employed)
- Service providers will increase employment and employment income for program participants
- The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”

Respondent organizations must agree not to conduct activities that subsidize or facilitate racial preferences or other forms of illegal discrimination; or conduct activities that rely on or otherwise use a definition of sex other than as binary in humans. Respondent organizations must agree not to knowingly distribute drug paraphernalia on or off of property under their control; not to permit the use or distribution of illicit drugs on property under their control; or not to conduct any of these activities under the pretext of “harm reduction.” Miami-Dade reserves the right to verify past performance and evaluate the eligibility of a project application submitted during the CoC Program Competition

The population to be served must meet program eligibility requirements as described in the Act, the Rule, and section III.G.10 on page 20 of the HUD NOFO.

Project applicants, with the exception of any victim service provider in accordance with Section 407 of the Act, must agree to participate in a local HMIS system.

Project applicants must have satisfactory capacity, drawdowns, and performance for existing grant(s) funded under the CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings; however, this does not apply to project applicants who have never received a CoC Program funded project.

TH projects must have prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months, with at least 50% exiting with Employment Income and at least 50% exiting to Permanent Housing. TH projects will be required to supplement the program with resources from other public or private sources, that include mainstream health, social, SNAP and employment programs; and leveraging Medicare, Medicaid, and expedited SSI applications.

VI. IMPORTANT INFORMATION ALL APPLICANTS SHOULD KNOW

The HEARTH Act requires local communities to collaborate on ending homelessness. Additionally, funding to CoC's is allocated through a competitive process, and the score awarded to the Collaborative Application submitted by the Miami-Dade County Continuum of Care will impact the level of funding received for Miami-Dade's Continuum of Care. This compels Collaborative Applicants to focus on U.S. HUD's program priorities, U.S. HUD System Performance Measures and Federal goals, together with strategies to prevent and end homelessness outlined in the Miami-Dade County Community Homeless Plan: Priority Home and Local Outcome Measures and other policies and procedures established by the Miami-Dade CoC.

All RFA respondents seeking U.S. HUD funding are encouraged to familiarize themselves with the following terms and definitions:

- a. *Consolidated Plan Certification*. The statutory form in which the state or local official certifies that the proposed activities or projects are consistent with the jurisdiction's Consolidated Plan and, if the applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan.
- b. *Housing Inventory Count (HIC)*. A complete listing of the community's HUD and non-HUD funded beds dedicated to the homeless.
- c. *Project Applicant*. An applicant designated by the CoC to apply for CoC Program funds to carry out activities related to a specific project(s) as defined in 24 CFR 578.3.
- d. *Annual Renewal Demand (ARD) (24 CFR 578.17(b)(2))*. The total amount of all the CoC's projects that will be eligible for renewal in the CoC Program Competition. It is the sum of the annual renewal amounts of all projects within the CoC's geographic area eligible to apply for renewal in the CoC Program Competition, before any required adjustments to funding for leasing, rental assistance, and operating line items based on FMR changes.
- e. *Beds Dedicated to the Chronically Homeless*. The total number of beds in the CoC's geographic area that are dedicated specifically for use by the chronically homeless as reported in the CoC's HIC. For these types of beds, when a participant exits the program, the bed must be filled by another chronically homeless participant, unless there are no chronically homeless persons located within the geographic area.
- f. *DedicatedPlus*: A DedicatedPLUS project is a permanent supportive housing (PH-PSH) project where the entire project will serve individuals and families where the head of household has a disability and who meet any of the following criteria at project entry (in any order): 1. Experiencing chronic homelessness as defined in 24 CFR 578.31; 2. Residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project; 3. Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement; 4. Residing in transitional housing funded by a Joint transitional housing (TH) and rapid re-housing (PHRRH) component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project; 5. Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or 6. Receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system. PSH projects must either serve the chronically homeless or the DedicatedPLUS population.
- g. *Non-Dedicated Permanent Supportive Housing Beds*. Permanent Supportive Housing (PSH) beds within a CoC's geographic area that are not currently dedicated specifically for use by the chronically homeless. CoCs and projects must prioritize the chronically homeless in non-dedicated PSH beds as they become available through turnover. This will occur through the coordinated entry process.
- h. *Preliminary Pro Rata Need (PPRN)*. The amount of funds a CoC could receive based upon the geographic areas HUD approves as included in the CoC. To determine the homeless assistance need of a particular jurisdiction, HUD will use the formula set forth 24 CFR 578.17(a). Each year, HUD publishes the PPRN for each jurisdiction. A CoC's PPRN is determined by adding the published PPRN of each jurisdiction located within the HUD-approved CoC geographic area.

- i. *Reallocation*. Reallocation is when a CoC shifts funds in whole or part from existing eligible renewal projects to create one or more eligible new projects without decreasing the CoC's ARD. The Homeless Trust is not seeking new RRH applications in this solicitation.
- j. *Rapid Re-Housing*. Rapid Re-Housing (RRH) means time limited, short to medium-term rental assistance with support services for homeless households. Generally, rental assistance (RA) and support services are designed to enable households to live independently and without a continuing subsidy. Rental assistance may include security deposits and last month's rent, in addition to paying contracted rent. For application purposes, RRH is considered permanent housing. The Homeless Trust is not seeking new RRH applications in this solicitation.
- k. *Supportive services*. Supportive services offer households the necessary tools to increase income, access necessary resources, and obtain and retain housing. Support services may include medical and behavioral health services, advocacy or case management, supportive employment, and legal assistance. For Transitional Housing programs, this will also include services provided for a minimum amount of time each week, including substance abuse treatment.
- l. *Housing Navigation*. Housing Navigation is a type of case management that is housing focused. Navigators assist program participants to identify an affordable property, complete required housing documents, and link them to resources to assist with other housing resources such as furniture assistance.
- m. *Coordinated Entry*. A process developed to ensure that all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.
- n. *Street Outreach*. Essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. These services are funded under the SSO-SO category.
- o. *Transitional Housing*. Designed to provide homeless individuals and families, including unaccompanied youth (under age 25), with the interim stability and support to successfully move to and maintain permanent housing. Transitional housing may be used to cover the costs of up to 24 months of housing with accompanying and required supportive services.
- p. *Homeless Management Information System (HMIS)*. A local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.
- q. *eSnaps*: The electronic grants management system managed by HUD's Office of Special Needs Assistance Programs.
- r. *SAGE*: U.S. HUD's reporting system for the submission of its Continuum of Care (CoC) Program Annual Performance Report (APR) which became effective April 1, 2017.
- s. *Annual Performance Report*: Used by U.S. HUD to track the progress and accomplishments of projects funded by the Department.
- t. *Grant Inventory Worksheet*: Used to record all grants that are eligible for renewal funding within the CoC's jurisdiction in the FY 2024 Continuum of Care Program (CoC) Competition.
- u. *DV Bonus*: For the purposes of this solicitation, DV Bonus is a short-to medium-term rental assistance project (RRH) with supportive services that is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking as defined in paragraph (4) at 24 CFR 578.3; a joint transitional housing/rapid rehousing project; or a DV Coordinated Entry project to better meet the needs of people experiencing homelessness who are survivors.
- v. *Joint TH and PH-RRH*: the Joint TH and PH-RRH component project combines two existing program components—transitional housing and permanent housing-rapid rehousing—in a single project to serve individuals and families experiencing homelessness. When a program participant is enrolled in a Joint TH and PH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the transitional housing unit, or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available. Additionally, if CoC Program funds are not being requested for both TH and PH-RRH units, the project application must still describe the number of TH and PH-RRH units that will be utilized by the project, if

selected for conditional award, and provide details in the project description of how TH and PH-RRH assistance will be provided. The Homeless Trust is not seeking new TH:RRH applications in this solicitation.

- w. *Expansion*: The process by which a SSO renewal project applicant submits a new project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area. DV Bonus funds can only be used to expand an existing renewal project if the expansion project is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3; however, only the new project application for the expansion will be considered for DV Bonus funds. For projects that are expanding their current CoC Program-funded project, project applicants will be required to submit:
 - (1) the SSO renewal project application that will be expanded; and
 - (2) a new project application with the expansion information.

The Homeless Trust is not seeking new expansion applications in this solicitation.

- x. *Homelessness and Human Trafficking*: U.S. HUD is clarifying that persons who are fleeing or attempting to flee human trafficking may qualify as homeless under paragraph (4) of the homeless definition at 24 CFR 578.3; and, therefore, the individuals may be eligible for certain forms of homeless assistance under the CoC Program, subject to other restrictions that may apply. U.S. HUD considers human trafficking, including sex trafficking, to be "other dangerous or life-threatening conditions that relate to violence against the individual or family member" under paragraph (4) of the definition of homeless at 24 CFR 578.3. HUD will consider an individual or family as homeless under paragraph 4 of the homeless definition under the following circumstances where an individual or family is fleeing or attempting to flee human trafficking that has:
 - (1) either taken place within the individuals or family's primary night-time residence;
 - (2) made the individual or family afraid to return to their primary night-time residence; and the individual or family has no other residence; or
 - (3) the individual or family lacks the resources or support networks to obtain other permanent housing.

VII. CoC RESPONSE TO U.S.HUD COLLABORATIVE APPLICATION:

Project applications will be submitted electronically via eSnaps by the collaborative applicant. The Collaborative Application will be posted on our website at least 48 hours before the NOFO is due to U.S. HUD. Project applications will be entered and submitted by Homeless Trust staff with assistance from direct grantees. We will be working with provider agencies to accomplish this task outside of the competitive process. None of this work will impact any ranking or competitive processes.

VIII. FAIR MARKET RENTS - U.S. HUD Application:

The following is a list of the HUD Fair Market Rents (FMRs) anticipated in the U.S. HUD applications: (Note: U.S.HUD will adjust these figures to the current FMR upon award.) New project applications must request the FMR for any units to be assisted with rental assistance.

FY 26	0 BR	1 BR	2 BR	3 BR	4 BR
Fair Market Rent	\$1,828	\$1,995	\$2,436	\$3,127	\$3,613

IX. OUTCOME/PERFORMANCE MEASUREMENTS

Program performance and utilization, including occupancy and expenditure rates will be considered in the evaluation of HUD renewal applications based on the most recent APR entered in SAGE and HMIS data (except for Victim Services Providers who must keep a separate database that collects the HUD Universal Data Elements).

Both renewal and new project applications must submit proposed outcome/performance measures as part of the project application that align with the outcomes outlined above in section III. Description of Funding opportunities.

Maximum points will be awarded for meeting expected performance goals. You may submit an HMIS Annual Progress Reports for similar projects, or outcome reports from another system designed to collect outcome data, as evidence of achievement of HUD priorities (1) exits to Permanent Housing, (2) increase household income, (3) a low error rate in the collection of personal identifying information (excluding SSN), universal data elements, income and housing data, chronic homelessness, contacts for SO, and bed nights for ES, and (4) timeliness of data entry.

New Applicants/Agencies not participating in HMIS or Victim Service Providers: a record of system performance from an equivalent database that is validated by a third-party payer, and a compelling explanation of the agency's connections to this community which positions them to serve homeless households considering the HUD priorities and achievement of HUD System Performance Measures

1. Rate of persons who exit program into permanent destinations
2. Rate of persons whose income increases as a result of program participation,
3. Data quality rates, and
4. Timeliness of data entry.

X. OTHER TERMS AND CONDITIONS

A. INSPECTOR GENERAL

1) Independent Private Sector Inspector General Review

Pursuant to Miami-Dade County Administrative Order 3-20 and in connection with any award issued as a result of this RFA, the County has the right to retain the services of an Independent Private Sector Inspector General ("IPSIG"), whenever the County deems it appropriate to do so. Upon written notice from the County, the selected applicant shall make available, to the IPSIG retained by the County, all requested records and documentation pertaining to this RFA or any subsequent award, for inspection and copying. The County will be responsible for the payment of these IPSIG services, and under no circumstance shall the applicant's cost/price for this RFA be inclusive of any charges relating to these IPSIG services. The terms of this provision herein, apply to the applicant, its officers, agents, employees and assignees. Nothing contained in this provision shall impair any independent right of the County to conduct, audit or investigate the operations, activities and performance of the selected applicant in connection with this RFA or any contract issued as a result of this RFA. The terms of this provision are neither intended nor shall they be construed to impose any liability on the County by the selected Applicant or third party.

2) Miami-Dade County Inspector General Review

According to Section 2-1076 of the Code of Miami-Dade County, as amended by Ordinance No. 99-63, Miami-Dade County has established the Office of the Inspector General which may, on a random basis, perform audits on all County contracts, throughout the duration of said contracts, except as otherwise provided below.

Exception: The above application of one quarter (1/4) of one percent fee assessment shall not apply to the following contracts: (a) IPSIG contracts; (b) contracts for legal services; (c) contracts for financial advisory services; (d) auditing contracts; (e) facility rentals and lease agreements; (f) concessions and other rental agreements; (g) insurance contracts; (h) revenue-generating contracts; (i) contracts where an IPSIG is assigned at the time the contract is approved by the Commission; (j) professional service agreements under \$1,000; (k) management agreements; (l) small purchase orders as defined in Miami-Dade County Administrative Order 3-2; **(m) federal, state and local government-funded grants**; and (n) interlocal agreements. As such, this RFA **IS NOT** subject to this provision. *Notwithstanding the foregoing, the Miami-Dade County Board of County Commissioners may authorize the inclusion of the fee assessment of one-quarter (1/4) of one percent in any exempted contract at the time of award.*

Nothing contained above shall in any way limit the powers of the Inspector General to perform audits on all

County contracts including, but not limited to, those contracts specifically exempted above.

B. INDEMNIFICATION AND INSURANCE

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Miami-Dade County Homeless Trust, 111 NW 1st Street, Suite 27-310, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- Public Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. *Miami-Dade County must be shown as an additional insured with respect to this coverage.*
- Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

Or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

C. COUNTY OPTIONS

The County may, at its sole and absolute discretion, reject any and all or parts of any or all Proposals; accept parts of any and all Proposals; further negotiate project scope and fees; postpone or cancel at any time this Solicitation process; or waive any irregularities in this Solicitation or in the Proposals received as a result of this process. In the event that an Applicant wishes to take an exception to any of the terms of this Solicitation, the Applicant shall clearly indicate the exception in its Proposal. No exception shall be taken where the Solicitation specifically states that exceptions may not be taken. Further, no exception shall be allowed that, in the County's sole discretion, constitutes a material deviation from the requirements of the Solicitation. Proposals taking such exceptions may, in the County's sole discretion, be deemed nonresponsive. The County reserves the right to request and evaluate additional information from any Applicant regarding Applicant's responsibility after the submission deadline as the County deems necessary.

The Applicant's Proposal will be considered a good faith commitment by the Applicant to negotiate a contract with the County, in substantially similar terms to the Proposal offered and, if successful in the process set forth in this Solicitation and subject to its conditions, to enter into a Contract substantially in the terms herein. Applicant Proposal shall be irrevocable until Contract award unless the Proposal is withdrawn. A Proposal may be withdrawn in writing only, addressed to the County contact person for this Solicitation, prior to the Proposal due date and time.

Applicants are hereby notified that all information submitted as part of, or in support of Proposals will be available for public inspection after opening of Proposals, in compliance with Chapter 119, Florida Statutes, (the "Public Record Law")

Any Applicant who, at the time of Proposal submission, is involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or if a trustee or receiver has been appointed over all or a substantial portion of the property of the Applicant under federal bankruptcy law or any state insolvency law, may be found non-responsible.

To request a copy of any code section, resolution and/or administrative/implementing order cited in this Solicitation, contact the Clerk of the Board at (305) 375-5126, Monday- Friday, 8:00 a.m. – 4:30 p.m.

The submittal of an application by an Applicant will be considered by the County as constituting a firm offer by the Applicant to perform the required services at the stated fees.

D. Sustainable Procurement Practices

The County is committed to responsible stewardship of resources and to demonstrating leadership in sustainable business practices. Accordingly, the County has adopted sustainability policies which are incorporated into this Solicitation. The County will continue to explore and pursue sustainable procurement, development and business practices that: (a) reduce greenhouse gases; (b) foster and integrate supplier small business opportunities; (c) support safe and fair labor practices and ethical behavior throughout the supply chain, (d) maximize fiscally responsible "high value, high impact" actions, and (e) advocate for advancing a more equitable, inclusive workforce by encouraging vendors doing business with Miami-Dade County to actively recruit Neurodivergent talent and individuals with disabilities for employment opportunities.

E. APPLICATIONS OPEN TO PUBLIC

Prospective applicants are hereby notified that all information submitted as part of, or in support of, applications will be available for public inspection in compliance with Chapter 286, Florida Statutes, popularly known as the "Government in the Sunshine Law".

F. CONTRACTING PROCESS

Successful Applicants will be required to submit all documents necessary for contract development (e.g. revised budget(s), scope(s) of service, insurance certificates, affidavits, work plan(s), etc.) within two weeks from receipt of written notice of contract award from the County.

G. REVIEW OF APPLICATIONS

Each application will be reviewed to determine if the application is responsive to the submission requirements outlined in the RFA. A responsive application is one which follows the requirements of the RFA, includes all electronic documentation, is submitted in the format outlined in the RFA and **Attachment 2** RFA Checklist, is of timely submission, and has the appropriate signatures as required on the certification page. Applicants will be notified of any technical deficiencies with the proposal via an e-mail sent to the official applicant contact person as shown on Attachment 12 of the proposal. During the Cure Period Applicants may correct any technical deficiencies identified during staff's technical review of the proposal with the submission of additional documentation as may be required by the County. Changes to narrative elements of the proposal will not be allowed. A deviation from the terms of this RFP may be cured so long

as the deviation is immaterial in that it does not provide the Applicant with an unfair competitive advantage. Failure to comply with these requirements may deem your application non-responsive.

H. ADDITIONAL INFORMATION/ADDENDA

Requests for additional information or clarification must be made in writing and received by the County contact person for this RFA no later than the deadline for receipt of questions specified in the RFA timetable. The request must contain the RFA title, Applicant's name, address, phone number and e-mail. The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Application due date. Applicants should not rely on any representations, statements or explanations other than those made in this RFA or in any written addendum to this RFA. Where there appears to be a conflict between the RFA and any addenda issued, the latest addendum issued shall prevail.

It is the Applicant's responsibility to ensure receipt of all addenda. The Applicant should verify with the designated contact persons prior to submitting an application that all addenda have been received. Applicants who obtain copies of the RFA from sources other than the Miami-Dade County Homeless Trust risk the potential of not receiving addenda, since their names will not be included on the only list for that particular RFA. Such applicants are solely responsible for those risks.

Any questions, issue, objection or disagreement concerning, generated by, or arising from the published requirements, terms, conditions or processes contained or described in the solicitation document shall be deemed waived by the protester and shall be rejected as a basis for a bid protest unless it was brought by that bidder or Applicant to the attention, in writing, of the contact person of the Homeless Trust, at least two working days (not less than 48 hours) prior to the hour of proposal submission. The purpose of this requirement is to expedite the procurement process by allowing the issuing department the opportunity to consider, and to resolve or clarify in a timely fashion, through the issuance of a remedial solicitation addendum, if appropriate, any such questions, issue, objection or disagreement, but not limited to ambiguities or inconsistencies within the document.

The foregoing notwithstanding, an appeal may not challenge the relative weight of the evaluation criteria or the formula specified for assigning points therefore contained in the request for applications.

I. Communication with Competitive Selection Committee Members

Applicants are hereby notified that direct communication regarding this Solicitation, written or otherwise, to individual Competitive Selection Committee (or Review Team) Members or, to the Competitive Selection Committee (or Review Team) as a whole, are expressly prohibited. Any oral communications with Competitive Selection Committee (or Review Team) Members other than as provided in Section 2-11.1 of the Code, are prohibited.

J. Public Entity Crimes

Pursuant to Paragraph 2(a) of Section 287.133 of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal for a contract to provide any goods or services to a public entity; may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit Proposals on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

K. Lobbyist Contingency Fees

a) In accordance with Section 2-11.1(s) of the Code, after May 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

b) A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependent on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Mayor or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

L. Collusion

In accordance with Section 2-8.1.1 of the Code, where two (2) or more related parties, as defined herein, each submit a Proposal for any contract, such Proposals shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such Proposals. Related parties shall mean Applicant, the principals, corporate officers, and managers of the Applicant; or the spouse, domestic partner, parents, stepparents, siblings, children or stepchildren of a Applicant or the principals, corporate officers and managers thereof which have a direct or indirect ownership interest in another Applicant for the same contract or in which a parent company or the principals thereof of one Applicant have a direct or indirect ownership in another Applicant for the same contract. Proposals found to be collusive shall be rejected. Applicants who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive bidding may be terminated for default.

M. ADDITIONAL INFORMATION/REQUIREMENTS

The Homeless Trust shall be responsible for preparing and submitting the Collaborative Application to the County Mayor for her review and subsequent submission to HUD. Following the Selection of projects by U.S. HUD (and an appropriate environmental clearance if required), and execution of grant agreements between HUD and the County, the agency will enter into sub-recipient agreements with the County, through the Homeless Trust, for the services and housing proposed. Selected and funded applicants will be required to, at a minimum:

- 1) participate in the local Homeless Management Information System (HMIS) for all beds/units funded through this application;
- 2) provide reports and other documents as may be needed or requested by U.S. HUD;
- 3) participate in required meetings and/or training sessions;
- 4) accept referrals only through the Miami-Dade County homeless Continuum of Care centralized outreach/intake process, or a continuum-approved process
- 5) provide services in accordance with the Miami-Dade's CoC's "Standards of Care."

XI. APPEALS PROCESS

On May 2, 2023 The Board of County Commissioners ("BCC") adopted by Ordinance (MDC Legislative File No. [230341](#); Agenda Item 7A) an Amendment to Section 2-8.4 of the Miami-Dade County Code ("Code") "Protest Procedures" imposing time limits for a Applicant(protestor) to present any question, issue, objection or disagreement concerning, generated by, or arising from the rankings, scoring or recommendations (collectively "objections") of a selection committee or waive such objections as a basis of protest. A companion item was also adopted to amend I.O. 3-21, Protest Procedures. Link to the adopted [Ord. 23-27](#) and Resolution to amend I.O. 3-21 Protest Procedures [R-428-23](#).

Companion Item. Adopted by the BCC on May 2, 2023, by Resolution (MDC Legislative File No. [230343](#), Agenda Item 11A) is an amendment to Implementing Order (I.O.) 3-21 relating to Bid Protest Procedures. This Amendment to I.O. 3-21 provides the same language as the prior item above that amended the County Code. This Amendment requires as a condition to filing a protest proceeding based on a selection committee's scoring, rankings or recommendations, that Applicants submit written objections to the County's procurement professionals within five (5) workdays of receiving the Selection Committee

Coordinator Report.

After the qualitative appraisal, rating and ranking evaluation, and oral presentations from applicants, the Evaluation/Selection Committee will report its findings as to the relative merits and recommendations to the County Mayor, Chairman, Applicants, and Clerk of the Board.

Respondents seeking appeal will be required to document their rationale for appeal on agency letterhead, signed by an authorized agent within five (5) working days after receiving the Selection Committee Coordinator's report. The written objection must state, with particularity, the basis for the objection with sufficient information for County procurement professionals to promptly evaluate the objections without delay to completion of the procurement process. Note that failure to timely comply will prevent these objections from being used as a basis for a protest under the Code. Appeal letters need to be emailed to the Homeless Trust Executive Director at Victoria.Mallette@miamidade.gov, with a copy to the Clerk of Board clerk.board@miamidade.gov, in compliance with the Cone of Silence provisions in Section 2-11.1 of this Code. Appeals received by the deadline specified in the RFA shall be forwarded to the Miami-Dade County Homeless Trust Executive Committee who shall, at their duly noticed public meeting on January 9, 2026, consider the recommendations of the Evaluation/Selection Committee and Trust staff, and shall make a recommendation as to whether or not fund new projects recommended through this RFA process, including, but not limited to, directing Trust staff to negotiate any terms (up to and including requesting a "best and final offer"), in order to secure an agreement that serves the best interests of the County.

The Homeless Trust shall prepare and submit project grant agreements with selected sub-recipients resulting from this RFA, to the County Mayor or Mayor's Designee who shall, following review and approval by the County Attorney's Office, execute the sub-recipient agreements. Notwithstanding, the final determination and approval of the federal funding is subject to approval by U.S. HUD. Selection through this RFA for inclusion in the Collaborative Application for funding pursuant to the NOFO solicitations for the Homeless Continuum of Care Program Competition does not guarantee funding from U.S. HUD.

Applicants may request information and clarification on the ranking and rating of their proposal no less than 72 hours prior to the Miami-Dade County Homeless Trust Executive Committee's consideration and approval of renewal and new project recommendations, and rejected projects as outlined in the timeline of this RFA. All questions regarding the evaluation of the proposals will be considered by the Miami-Dade County Homeless Trust Board and/or Executive Committee, and their decision shall be final.