# Score Sheet

Reviewer name: _____

| SECTION | POINTS AWARDED | AVAILABLE POINTS |
|---|---|---|
| A. Applicant Experience and Performance | | 36 |
| B. Scope of Services | | 32 |
| C. Applicant Capacity and Performance | | 8 |
| D. Financial | | 24 |
| E. Bonus Points | | 24 |
| Total | | 124 |

**Reviewer Notes (Notes are required for scores below 2 points):**

| A: APPLICANT EXPERIENCE AND PERFORMANCE | POINTS AWARDED | AVAILABLE POINTS |
| --- | --- | --- |
| Past experience of applicant, its employees, or its partners/subcontractors in providing the solicited service (new projects must describe working with seniors, physical and developmental disabilities), identifying match, maximizing the use of mainstream resources, partnering with other organizations when needed to provide comprehensive supportive services, using data and people with lived expertise to make decisions.<br>**Source**: Project Application - C. Experience #1 | | 12 |
| **Performance**: HMIS Annual Progress Reports for similar projects reflect achievement of HUD priorities (1) exits to Permanent Housing at least 50% [6 points], (2) increase household employment income at least 50% [6 points], (3) a low error rate in the collection of personal identifying information (excluding SSN), universal data elements, income and housing data, chronic homelessness, contacts for SO, and bed nights for ES [2 points], and (4) timeliness of data entry [2 points].<br><br>**New Agencies not participating in HMIS or Victim Service Providers**: a record of system performance from an equivalent database that is validated by a third party payer, and a compelling explanation of the agency's connections to this community which positions them to serve homeless households considering the HUD priorities and achievement of HUD System Performance Measures<br><br>1. Rate of persons who exit program into permanent destinations is at least 50% [6 points], Project retention will be used to rate PH<br>2. Rate of persons whose employment income increases is at least 50% as a result of program participation [6 points],<br>3. Data quality rates [2 points], and<br>4. Timeliness of data entry [2 points].<br><br>**Source**:<br><br>1. APR Q23c: Percentage of persons exiting to positive housing destinations<br>2. APR Q19a2: Number of Adults with Any Income (i.e. Total income column) Performance measure: Percent of Persons who accomplished this Measure<br>3. APR Q.6a, 6b, 6c, 6d & 6f below 10%<br>4. APR Q.6e most of the data entered in 6 days or less | | 16 |
| Proposer's audit finding(s) are resolved or applicant provided an acceptable explanation.<br>**Source**: Project Application - C. Experience #4 | | 4 |
| Proposer intake procedures describe how they collect data to verify lawful presence for persons referred into TH and PH, how homeless verification is obtained (and chronic homeless verification for PSH), how disability verification is obtained, and what documents are collected to calculate client income. Proposal describes how documents are stored electronically and available for review by CoC staff.<br>**Source**: Project Application - C. Experience #5 | | 4 |
| Section Total | | 36 |

| B: SCOPE OF SERVICES | POINTS AWARDED | AVAILABLE POINTS |
|---|---|---|
| Proposal describes the target population to be served, which aligns with new federal goals.<br>**Source**: Project Application - E. Project Description #1 | | 4 |
| Proposal describes strategies for increasing employment income for persons served.<br>**Source**: Project Application - F. Supp Services for Participants | | 4 |
| Proposal describes the anticipated outcomes (eg. 50% of persons will be employed by project exit). Street Outreach applications describe their partnerships with law enforcement. Transitional Housing (TH) applications show that at least 50% of persons served exited to permanent destinations, and 50% achieved employment income. Permanent Housing applicants describe their rate of securing and retaining PH for participants. CE applicants show their rate of securing PH for persons served.<br>**Source**: Project Application - E. Project Description #1 & C. Experience #1 | | 4 |
| Proposal describes how behavioral health services will be rendered (must be on-site for TH and PH). TH applications describe meeting the 40 hour supportive service requirements (virtual coursework will not exceed 25% of the curriculum).<br>**Source**: Project Application - E. Project Description #1 | | 4 |
| Proposal describes how healthcare and housing resources are leveraged through third-party payors, and ideally suited to meet the solicitation goals.<br>**Source**: Project Application - C. Experience #2 & F. Supportive Service for Participants #1 | | 4 |
| Proposal outlines specific plan for ensuring program participants will be assisted to obtain the benefits of mainstream social and employment programs for which they are eligible (e.g. Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education)<br>**Source**: Project Application - F. Supp Services for Participants #3 | | 4 |
| Applicant provides evidence of existing or future partnerships to support proposal (MOU(s) attached)<br>**Source**: Project Application – E. Project Description #1 & Application Attachments | | 4 |
| Applicant seeking Permanent or Transitional Housing describes how project will impose mandatory service participation requirements. CE and Street Outreach proposals describe how they will engage unsheltered persons who are service resistant<br>**Source**: Project Application - E. Project Description #1 & Application Attachments | | 4 |
| Section Total | | 32 |

| C: APPLICANT CAPACITY AND PERFORMANCE | POINTS AWARDED | AVAILABLE POINTS |
|---|---|---|
| Proposed timeline for project implementation and occupancy is reasonable – no later than 6 months after the award of funds or by the timeline proposed in the RFA<br>**Source**: Project Application - E. Project Description #2 | | 8 |
| Section Total | | 8 |

| D: FINANCIAL | POINTS AWARDED | AVAILABLE POINTS |
| --- | --- | --- |
| Proposed project budget is:<br><br>  a. clear, as evidenced by following the HUD budget categories<br>  b. detailed, as evidenced by a comprehensive budget narrative<br>  c. reasonable, as evidenced by including only allowable activities, and<br>  d. cost effective, as compared to other projects providing the same component<br><br>**Source**: Project Application Attachment – Budget | | 20 |
| Applicants have financial systems in place to successfully execute the solicited activities. The organizations management structure includes a description of internal and external controls and the financial accounting system used.<br>**Source**: Project Application - C. Experience #3 | | 4 |
| Section Total | | 24 |

| E: BONUS POINTS | POINTS AWARDED | AVAILABLE POINTS |
| --- | --- | --- |
| Project is in an Opportunity Zone<br>**Source**: Project Application - D. Project Detail | | 4 |
| PSH proposals reallocate to create new PSH (4 points), or<br>TH or PSH proposal adopts a shared housing approach (4 points), or<br>PSH proposal that leverages ALL Supportive Services (4 points).<br>**Source**: Project Application | | 12 |
| Projects that reallocate PH to create new TH (4 points), or<br>TH proposals using a site-based approach (4 points).<br>**Source**: Project Application - D. Project Detail | | 8 |
| Section Total | | 24 |