

Miami-Dade County Continuum of Care
Application for New Projects

CoC New Project Application
YHDP

- Please email Manny Sarria at Manuel.Sarria@miamidade.gov with any questions about the application
- Submit your responses in their original format via email by the deadline with the following naming convention:
 - <Agency name –Program name-NEW CoC App
 - Example: Carrfour-Home Again-NEW CoC App
- The CoC reserves the right not to review late or incomplete applications or projects that do not meet the HUD threshold or Project Requirements and Priorities described above.

1 Project Applicant Information

- Name of Organization: _____
- Local Address: _____
- Organization Type
 - Units of Local Government Non-profit 501(c)(3) PHA
 - State Government Other: Describe _____
- EIN Number: _____
- [Unique Entity Identifier](#): _____
- Project Type
 - Coordinated Entry (CE) TH & PH:RRH PH:RRH SSO

Is a Sub-Recipient Organization included in this application: Yes (attach MOU) No

Congressional District(s):

For help locating the correct congressional district go to: <https://www.govtrack.us/congress/members/map>

- Project: FL-024 Miami-Dade OR chose one or more of the following
 - FL-023 North Miami Beach & Bal Harbor
 - FL-025 Hialeah & Medley
 - FL-026 Homestead
 - FL-027 Miami Beach, Coral Gables, Kendall, Palmetto Bay and Cutler Bay

Proposed Project

- Start Date: 10/01/2024
- End Date: 09/30/2026

2A Project Subrecipients Detail

Are you a faith-based organization? * Yes * No

Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? * Yes * No

YHDP Requested Amount: \$ _____ (excluding match)

Contact Person

- a. Name: _____
- b. Title: _____
- c. Email: _____
- d. Phone: _____
- e. Fax (optional): _____

2B Experience of Applicant, Subrecipient(s), and Other Partners

<p>1. Describe the experience of the applicant and potential subrecipients (if any), in effectively performing the activities proposed in the application, given funding and time limitations (describe any experience managing federal funds). <i>In 3000 characters, including spaces, describe why you are the appropriate entity to receive funding. Provide examples that illustrate their experience and expertise in the following: (1) working with and addressing the target population(s) identified housing and supportive service needs; (2) developing and implementing relevant program systems, services, and/or residential property construction and rehabilitation; (3) identifying and securing matching funds from a variety of sources; and (4) managing basic organization operations including financial accounting systems.</i></p>
<p>2. In 3000 characters, including spaces: Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local and private sector funds. Include experience with leveraging all federal, state, local and private sector funds. If the project applicant and subrecipient have no experience leveraging other funds, include the phrase "No experience leveraging other federal, state, local, or private sector funds."</p>
<p>3. In 3000 characters, including spaces: Describe the basic organization and management structure of the applicant and subrecipients (if any). <i>Include evidence of internal and external coordination and an adequate financial accounting system. Include the organization and management structure of the project applicant and all subrecipients; be sure to include a description of internal and external coordination and the financial accounting system that will be used to administer the grant.</i></p>

4. In 3000 characters, including spaces: Describe your agencies practices for hiring youth with lived expertise. Include in your response the onboarding process for young adults with lived experience and describe the livable wage used by your agency to pay young adults with lived expertise.

5. Describe action steps taken to promote racial equity and address the needs of LGBTQ+ youth and young adult population. Your response should outline:

o How your agency includes historically under-represented individuals in managerial and leadership positions? This may include historically underrepresented populations who are reflective of the composition of the local community being served, including but not limited to Black Indigenous People of Color (BIPOC) or LGBTQ+.

o If your agency's board of directors include representation from more than one person with lived experience of homelessness? If so, please describe.

o Your agency's process for receiving and incorporating feedback from persons with lived experience of homelessness?

o How your agency reviews internal policies and procedures with an equity lens? An equity lens is a process for analyzing the impact of the design and implementation of policies on underserved and marginalized individuals and groups, and to identify and potentially eliminate barriers. Please highlight if you are taking different perspectives and community needs into consideration or if you have a plan for developing and implementing equitable policies that do not impose undue barriers to service accessibility and delivery.

o How your agency reviews program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, age, and/or other underserved populations (including justice impacted youth, mixed status households)?

o How your agency reviews data and identifies programmatic changes needed to make program participant outcomes equitable across different populations? Highlight if you have or are developing a plan to make those changes.

o Is your agency working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, age, and/or other underserved populations? If so, please describe.

6. Are there any unresolved monitoring or audit findings for any HUD grants (including ESG) operated by the applicant or potential subrecipients (if any)? * Yes * No (skip to section 3A Project Detail)

7. In 3000 characters, including spaces: Describe the unresolved monitoring or audit findings. Provide an explanation as to why the monitoring or audit finding(s) remain unresolved and the steps that have or will be taken towards resolution (e.g., responded to the HUD letter, but no final determination received).

3A Project Detail

Project Name: _____

Type of Project: CE SSO PH:RRH TH and PH:RRH

Does this project use one or more properties that have been conveyed through the Title V process?

Yes No

3B Project Description

1. In 3000 characters, including spaces: Provide a description that addresses the entire scope of the proposed project.

Provide a detailed description of the scope of the proposed project including the specific population focus from 3B.4. below, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and the reason CoC Program funding is required. Additionally, if the project will implement any service participation requirements or requirements that go beyond what is typically included in a lease agreement, describe what those requirements are and how they will be implemented. The information project applicants provide in this narrative must not conflict with information provided in other parts of the project application.

Note: HUD recommends using more general data (e.g., this project will serve 10 persons over the term of the grant) rather than using specific dates (e.g., in FY 2020 this project will serve 10 persons) to reduce the need to change project descriptions for annual renewals.

2. Project Milestones	Days from Execution of Grant Agreement
New project staff hired, or other project expenses begin?	
Participant enrollment in project begins?	
Participants begin to occupy leased or rental assistance units or structure(s), and supportive services begin?	
Leased or rental assistance units or structure, and supportive services near 100% capacity?	
If applicable, closing on purchase of land, structure(s), or execution of structure lease? Rehabilitation started?	
If applicable, rehabilitation completed?	
If applicable, new construction started?	
If applicable, new construction completed?	

3. Projects must participate in a CoC Coordinated Entry Process. In 200 characters or less, explain your participation in the Coordinated Entry process?

4. Please identify the project's specific population focus (Select ALL that apply)

Unaccompanied youth under 18 y/o	<input type="checkbox"/>	Domestic Violence
Unaccompanied youth 18-24 y/o	<input type="checkbox"/>	Substance Abuse
Parenting Youth	<input type="checkbox"/>	Mental Illness
Developmental Disabilities	<input type="checkbox"/>	HIV/AIDS
LGBTQ+	<input type="checkbox"/>	Justice Involved
Survivors of Sex Trafficking and Exploitation	<input type="checkbox"/>	Other:

5. I certify the project will follow Housing First Yes

If you selected “yes” you are agreeing to:

- move participants into permanent housing quickly
- serving persons with little or no income
- serving persons with active or history of substance use and mental health
- serving persons with a criminal record
- serving persons with a history of victimization
- serving persons who may chose not to participate in support services
- serving persons who may not progress on the service plan
- serving persons with poor or no credit
- serving persons who may break program rules not covered in the lease agreement

6. If project is requesting capital costs, in 1000 characters including spaces, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property.

7. Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation? No Yes, describe why the project applicant has chosen to implement this program design for your project program participants. For example, if a project applicant owns a building to provide PSH for program participants or program participants will be required to meet with a case manager at least monthly in their first year of the project and the case managers offices are in the identified locality. For project applicants requesting TRA, it is particularly important to explain why implementing this requirement is necessary for facilitating the provision of supportive services (1000 characters including spaces).

8. It is important that programs actively support the integration of participants into the community. Thoughtful program design can have a big impact on participants' ability to participate in community activities, build strong community connections, find success in employment and educational opportunities, and avoid the stigma associated with homelessness that can arise from being segregated. Design elements that affect integration include the type of housing, location, program services, and whether program participants are living together with other members of the

community, among other choices. Among those, HUD believes that it is critical to think about how many young people are being asked to live in the same structure or building.

Will your application propose that more than 16 persons live in one structure or building?

* No * Yes

If “Yes” please explain how local market conditions necessitate this size AND explain how neighborhood integration can be achieved for program participants (1000 characters including spaces).

4A Supportive Services for Participants

1. Describe how healthcare and housing resources are being coordinated and leveraged to assist persons experiencing homelessness obtain and remain in permanent housing, and how this program is ideally suited to further reduce youth homelessness in Miami-Dade. *Describe how the project applicant plans to help program participants move into permanent housing, and how the plan ensures program participants stabilize and remain in permanent housing. An acceptable response will acknowledge the needs of the target population, and include plans to address those needs through current, and proposed case management activities, and the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programming, and childcare services.*

If program participants will be housed in units not owned or operated by the project applicant, the narrative should also describe: (1) how the project will identify appropriate units; (2) the project’s established arrangements with homeless service providers; and (3) how the project will engage landlords.

2. What specific plan does this project have to ensure program participants are assisted in obtaining the benefits of mainstream social and employment programs for which they are eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) *Describe: (1) how the project will help program participants obtain income (e.g., access to employment programs and educational opportunities); (2) how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams; and (3) how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education).*

3. Describe any partnerships utilized to enhance services being rendered to YYA benefiting from your proposal?

4. For all supportive services available to participants, indicate who will provide them and how often they will be provided.

Supportive Service	Provider (Applicant, Partner or Non-partner) <i>Applicant must be selected if Supp. Service dollars are being requested as part of this grant</i>	Frequency (Daily, Weekly, Monthly, Bi-annually, Annually, As Needed)
Assessment of Service Needs		
Assistance with Moving Costs		
Case Management		
Child Care		
Education Services		
Employment Assistance and Job Training		
Food		
Housing Search and Counseling Services		
Legal Services		
Life Skills Training (e.g. Financial Literacy)		
Mental Health Services		
Outpatient Health Services		
Outreach Services		
Substance Abuse Treatment Services		
Transportation		
Utility Deposits		

Please identify whether the project will include the following activities:

Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? * Yes * No, explain:

Regular follow-ups with participants to ensure mainstream benefits are received and renewed? * Yes * No, explain:

Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency? * Yes * No, explain:

Has the staff person providing the technical assistance completed SOAR training in the past 24 months. * Yes * No, explain:

4B Housing Type and Location for TH and RRH programs

Total Number of Units: TH _____ RRH _____

Total Number of Beds: TH _____ RRH _____

Project Address: _____

5A Project Participants - Households

Use tables below to enumerate the Population to be Served in the Project (Point-in-Time)

	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households				

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons ages 18-24			N/A	
Accompanied Children under age 18		N/A		
Total Persons				

5B Project Participants - Subpopulations

Use table below to enumerate the Persons in Households with At Least One Adult and One Child

Characteristic	Severely Mentally Ill	DV	Phys. Disability	Developmental Disability	Persons Not Other-wise Represented
Persons ages 18-24					
Children under age 18					

Total Persons					
---------------	--	--	--	--	--

Use table below to enumerate the Persons in Households without Children

Characteristic	Severely Mentally Ill	DV	Phys. Disability	Developmental Disability	Persons Not Other-wise Represented
Persons ages 18-24					
Children under age 18					
Total Persons					

Use table below to enumerate the Persons in Households with Only Children

Characteristic	Severely Mentally Ill	DV	Phys. Disability	Developmental Disability	Persons Not Other-wise Represented
Persons ages 18-24					
Children under age 18					
Total Persons					

Describe the “Persons Not Otherwise Represented” referred to above:

6A Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2024?

✗ Yes ✗ No, explain:

2. Does this project propose to allocate funds according to an indirect cost rate? ✗ No ✗ Yes

3. Has this rate been approved by your cognizant agency? ✗ No ✗ Yes (if “Yes” attach federal letter)

4. If you are electing to adopt any of the waivers made available in Appendix A, please check all that apply below and complete the narrative question.

YHDP housing projects may have leases for a minimum term of 1 month under rental assistance budget line items.

YHDP recipients may use leasing, sponsor-based rental assistance, and project-based rental assistance in Rapid Rehousing projects.

[] In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.

[] Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.

[] YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.

[] YHDP recipients may use habitability standards in 24 CFR 576.403(c) rather than Housing Quality Standards in 24 CFR 578.75 for short or medium term (up to 24 months) housing assistance. Recipients implementing this special YHDP activity must keep documentation of which standards are applied to the units and proof that the units complied with the standards before assistance is provided for every unit funded by YHDP.

[] YHDP recipients may provide moving expenses more than one time to a program participant.

[] YHDP recipients may provide payments of up to \$500 per month for families that provide housing under a host home and kinship care model in order to offset the increased costs associated with having youth housed in the unit.

[] YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.

[] YHDP grant funds may be used for the following if they are necessary to assist program participants to obtain and maintain housing. Recipients and subrecipients must maintain records establishing how it was determined paying the costs was necessary for the program participant to obtain and retain housing and must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly.

[] Two (2) Security deposits for units in an amount not to exceed 2 months of rent;

[] The costs to pay for any damage to housing due to the action of a program participant, which may be paid while the youth continues to reside in the unit. The total costs paid for damage per program participant may not exceed the cost of two-months' rent.

[] The costs of providing household cleaning supplies to clients.

[] Housing start-up expenses for program participants, including furniture, pots and pans, linens, toiletries, and other household goods, not to exceed \$300 in value per program participant.

- (a) The one-time cost of purchasing a cellular phone and service for program participant use, if necessary for the participant to obtain or maintain housing
- (b) The cost of internet in a program participant's unit.
- (c) Payment of rental arrears consisting of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- (d) Payment of utility arrears of up to 6 months per service.
- (e) Up to three months of utilities for a program participant, based on the utility costs schedule for the unit size and location.
- (f) In addition to transportation costs eligible in 24 CFR 578.53(e)(15), a recipient may pay gas and mileage costs for a program participant's personal vehicle for trips to and from medical care, employment, childcare, or other services eligible under 24 CFR 578.53(e).

- (g) Legal fees, including court fees, bail bonds, and required courses and equipment.
- (h) Program participant's past driving fines and fees that are blocking a young person from being able to obtain or renew a driver's license and impacting their ability to obtain or maintain housing. Additionally, recipients may pay for program participants' costs for insurance and registration for personal vehicles if the personal vehicle is necessary to reach medical care, employment, childcare, or other services eligible under this section.

Under the conditions specified below, YHDP recipients may make use of the following built-in exceptions to this NOFO's requirements, subject to approval by the Deputy Assistant Secretary for Special Needs and requirements governing grant agreement amendments at 24 CFR 578.105:

[] A recipient may provide up to 36 months of Rapid Rehousing rental assistance to a program participant if the recipient describes (1) the method it will use to determine which youth need rental assistance beyond 24 months and (2) the services and resources that will be offered to ensure youth are able to sustain their housing at the end of the 36 months of assistance.

- (a) Recipients may continue providing supportive services to program participants for up to 24 months after the program participant exits homelessness, transitional housing or after the end of housing assistance if the recipient describes: 1) the proposed length of extended services to be provided; 2) the method it will use to determine whether services are still necessary; and 3) how those services will result in self-sufficiency and ensure stable housing for the YHDP program participant.
- (b) Recipients may continue providing supportive services to program participants for up to 36 months after the program participant exits homelessness, if the services are in connection with housing assistance, such as the Foster Youth to Independence initiative, or if the recipient can demonstrate that extended supportive services ensures continuity of case workers for program participants.
- (c) Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient is able to identify multiple non-YHDP resources in the community that assist youth experiencing homelessness and can provide a narrative description of 1) how the resources will assist youth who are clients under the YHDP project and 2) how the recipient will facilitate connections to these resources to ensure that youth are aware of them and able to access the resources.
- (d) Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient does not have other currently active CoC or YHDP grants. If permitted by future Appropriations Acts, HUD will continue the match exemption for the YHDP grant funded under this NOFO under the first and second renewal or replacement of the project under the Continuum of Care competition.
- (e) Rental assistance may be combined with leasing or operating funds in the same unit, provided that the recipient submits a project plan that includes safeguards to ensure that no unit receives a double-subsidy, defined as rent in excess of the pro-rata reasonable rent for the unit.
- (f) YHDP recipients may provide payments of up to \$1000 per month for families that provide housing under a host home and kinship care model, provided

that the recipient can show that the additional cost is necessary to recruit hosts to the program.

- (g) YHDP recipients may pay for short-term (up to three months) emergency lodging in motels or shelters as the transitional housing component in a Joint transitional housing-rapid rehousing (TH-RRH) project, provided that the recipient can demonstrate that use of the hotel or motel room is accessible to supportive services.
- (h) In addition to the specific activities authorized above or in 24 CFR part 578, other innovative activities to reduce youth homelessness may be carried out using YHDP funds, provided that the recipient can demonstrate that the activity meets the following criteria:
 - (i) The activity is supported by both the Youth Action Board and the Continuum of Care, as evidenced by letters of support from each organization;
 - (j) The activity will be testing or likely to achieve a positive outcome in at least one of the four core outcomes for youth experiencing homelessness (stable housing, permanent connections, education/employment, and well-being);
 - (k) The activity is cost effective; and
 - (l) The activity is not in conflict with fair housing, civil rights, or environmental regulations.

Explain how the waivers selected will be incorporated by your program in 8000 characters or less: